



What to Expect PAD, DPOA, and WILL

STEP 1

Create an Account or Sign-in: Click on “create an account” and enter a valid email address and password. If you already have an account, sign-in with your MI Easy Forms account email address and password.

STEP 2

Gather the following information:

Your Legal Name and Email.

Your county of residence.

The name of the person that you want to designate as your Patient Advocate to make medical decisions if you are unable to participate in those decisions.

The name of the person that you want to designate as your Successor Patient Advocate if your first choice is unable or unwilling to fulfill the duties. (Not required, but recommended)

The name of the person that you want to designate as your Agent to handle your financial affairs.

The name of the person that you want to designate as your Successor Agent Designation if your Agent is unable or unwilling to fulfill the duties. (Not required, but recommended)

The name of the person that you want to designate as your Second Successor Agent Designation. (Not required)

Your spouse's full name (if any).

Your children's names (if any).

Your parents and/or siblings if you do not have a spouse or children (if you wish to include them in your Will).

The name of the person you want to be your personal representative in your Will.

The name(s) of the person(s) that you want to appoint as guardian of your minor children (if any).

The name(s) of the person(s) that you want to appoint as conservator for your minor children (if any).

The name(s) of the person(s) that you want to have specific real property (if any).

The type of ownership in the real property if leaving it to more than one person. You may choose Tenants in Common or Joint Tenants with full rights of survivorship (both are explained in the workflow)

The name(s) of the person(s) that you want to have your tangible personal property.

The name(s) of the person(s) that you want to give a cash gift (if any).

The name of any charities you want to give a charitable gift (if any).

The name(s) of the person(s) that you want to leave the residue of your estate. The residue of your estate will consist of anything that has not been specifically distributed elsewhere in your Will.

STEP 3

Complete the questionnaire.

STEP 4

Make a payment: Enter your email and credit or debit card information.

STEP 5

Print or review the instructions and make any necessary changes to your questionnaire. If no changes are needed, print your documents, follow the instructions, and then sign in front of a notary. You will be given step-by-step instructions on how to complete this process.

